

Report for: ACTION



Contains Confidential or Exempt Information	NO - Part I
Title	Council Manifesto Tracker
Responsible Officer(s)	Russell O'Keefe, Strategic Director of Corporate & Community Services
Contact officer, job title and phone number	David Scott, Head of Governance, Partnerships, Performance and Policy 01628 79 6748
Member reporting	Cllr Simon Dudley, Leader of the Council and Chairman of Cabinet Cllr Gilmore, Deputy Lead Member for Manifesto Delivery
For Consideration By	Cabinet
Date to be Considered	29 September 2016
Implementation Date if Not Called In	Immediately
Affected Wards	All

REPORT SUMMARY

1. This report provides the details of progress that has been made against the Council's 137 Manifesto Commitments, 21 (15%) are met, 113 (83%) are on target and 3 (2%) are unmet. Progress towards commitments are summarised in Tables 1, 2 and 3.
2. The report recommends that Members note the progress in delivering the Manifesto Commitments and that Strategic Directors, in consultation with the responsible Cabinet member, continue to work on the manifesto commitments to ensure successful delivery.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Progress monitoring delivery of the manifesto commitments ensures manifesto commitments are met, improving services to residents	On publication of the report

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION THAT CABINET:

i) Notes the progress in delivering the Council Manifesto Commitments.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

2.1 The Manifesto Tracker has been updated by each Directorate within the Council to provide the latest progress on the current position for delivery of the Administration's manifesto commitments.

2.2 Table 1 shows an overview of performance as of end August 2016:

Table 1 – Overview Summary

Status	September 2016		March 2016	
	Number	Percentage	Number	Percentage
Met	21	15%	0	0%
On Target	113	83%	136	99%
Just Short	0	0%	1	1%
Unmet	3	2%	0	0%
Not Available	0	0%	0	0%
TOTAL	137	100%	137	100%

2.3 Table 2 provides a status update for each of the commitments grouped by Directorate:

Table 2 – Summary by Directorate

Directorates	Status					Total
	Met	On Target	Just Short	Unmet	Not Available	
Adult, Children & Health Services	1	31	0	3	0	35
Corporate & Community Services	13	39	0	0	0	52
Operations & Customer Services	7	43	0	0	0	50
Total	21	113	0	3	0	137

A number of commitments are shared between Directorates.

Table 3 provides a status update for each of the commitments grouped by Lead Member, Principal Member or Deputy Lead Member responsible:

Table 3 – Summary by Lead Member / Principal Member / Deputy Lead Member

Member Responsible	Status					Total
	Met	On Target	Just Short	Unmet	Not Available	
Cllr Dudley	2	9	0	0	0	11
Cllr Coppinger	0	12	0	0	0	12

Member Responsible	Status					Total
	Met	On Target	Just Short	Unmet	Not Available	
Cllr Bicknell	1	8	0	0	0	9
Cllr Cox	5	16	0	0	0	21
Cllr Hill	1	7	0	0	0	8
Cllr D Wilson	1	4	0	0	0	5
Cllr N Airey	2	8	0	2	0	12
Cllr Saunders	2	4	0	0	0	6
Cllr S Rayner	2	18	0	0	0	20
Cllr Rankin	1	8	0	0	0	9
Cllr Bateson	4	4	0	0	0	8
Cllr Targowska	0	1	0	0	0	1
Cllr D Evans	0	2	0	1	0	3
Cllr M Airey	0	1	0	0	0	1
Cllr McWilliams	0	0	0	0	0	0
Cllr Alexander	0	2	0	0	0	2
Cllr Sharma	0	2	0	0	0	2
Cllr Carroll	0	6	0	0	0	6
Cllr Gilmore	Responsible for manifesto delivery overall					
Cllr D Hilton	0	1	0	0	0	1
Total	21	113	0	3	0	137

2.4 Having reviewed the manifesto tracker in this period, there are three commitments that have been categorised as Unmet (5.03, 5.04 and 5.11) This reflects a realistic appraisal of the council's ability to directly deliver against each of these commitments given they are dependent on circumstances not directly within the council's span of control.

2.5

Option	Comments
The Council does not track delivery against the manifesto commitments. This is not recommended	The Council will be unable to assess achievement against the priorities of the Administration or ensure that ongoing and successful delivery is maintained.
That Strategic Directors, in consultation with Lead Members, report on the successful delivery of the Administration's manifesto commitments. This is the recommended option	This will enable residents to be able to judge which manifesto commitments have been delivered during the term of the Administration.

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Fulfil all manifesto commitments	Less than 100% fulfilled.	100% fulfilled.	N/A	N/A	31 March 2019
Over-deliver against manifesto commitments	0% over-delivered against.	1-5% over-delivered against.	6-10% over-delivered against.	11-15% over-delivered against.	31 March 2019

4. FINANCIAL DETAILS

Financial impact on the budget

- 4.1 None arising from the monitoring report though the delivery of some manifesto commitments may have implications on the council's overall budget.

5. LEGAL IMPLICATIONS

- 5.1 Certain manifesto commitments may have legal implications and specific legal advice would be provided on the individual commitment at the appropriate stage where required.

6. VALUE FOR MONEY

- 6.1 Specific manifesto commitments are overtly concerned with value for money, however, the need to ensure efficiency and effectiveness of limited resources is a consistent theme throughout the manifesto commitments.

7. SUSTAINABILITY IMPACT APPRAISAL

- 7.1 None.

8. RISK MANAGEMENT

- 8.1 There are no additional risks arising from the recommendations to be managed.

9. LINKS TO STRATEGIC OBJECTIVES

- 9.1 Each of the 137 manifesto commitments supports one or more of the Council's strategic objectives. For example:
- Commitment 1.04 "Progress further council developments with a Private Rented Sector income goal" supports the ambition to increase non council tax revenue under the value for money priority as the rental income provides an additional stream to help deliver against the council's medium term financial plan;
 - Commitment 5.02 "Support existing schools in provision of excellent education" helps to deliver against the supporting children and young

people outcome (Residents First) by focusing on the provision of Good and Outstanding education; C

- Commitment 7.05 “Train all staff, and work with partners, to recognise symptoms to guard vulnerable people against abuse” helps to deliver against the outcome to equip our workforce (Equipping Ourselves for the Future) as well as working for safer and stronger communities (Residents First) by both enhancing the skills of our staff as well as improving the service to vulnerable residents by enabling them to have confidence in tackling signs of abuse;
- Commitment 13.05 “Introduce a proper feedback “tell us once” Customer Relationship Management system so chasing progress is a thing of the past” will work towards our aims of enhancing customer services, a Delivering Together outcome, as well as improving the use of technology, a Value for Money outcome, by reducing the amount of avoidable contact so that residents can do more business online, receive notifications about services and updates they are interested in reducing the need to chase for information.

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 None.

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 None.

12. PROPERTY AND ASSETS

12.1 None

13. ANY OTHER IMPLICATIONS

13.1 None.

14. CONSULTATION

14.1 Lead Officers have identified expected outcomes and action plans with Lead Members.

15. TIMETABLE FOR IMPLEMENTATION

15.1 The time line for significant next actions (SNA) for each of the commitments is set out in Appendix A.

16. APPENDICES

16.1 Appendix A: Council Manifesto Tracker.

17. BACKGROUND INFORMATION

17.1 This report summarises progress towards all 137 Manifesto Commitments.

- 17.2 Appendix A is a tracker designed to provide a summary of the progress for each manifesto commitment for monitoring purposes. It lists all 137 manifesto commitments and the expected outcome for each commitment. The report also shows what actions are taking place so that progress can be monitored to ensure that the Council meets each commitment.
- 17.3 The following principles have been used to underpin the work undertaken to deliver the commitments:
- Always put outcomes before processes.
 - Put Residents First.
 - Find best practice rather than invent a new wheel.
 - Consult local councillors before significant events occur in an area.
 - Plan and deliver projects and budgets properly.
 - Never forget whose money it is.
- 17.4 The Council is committed to improving the Borough and the services provided for residents and those who work, learn or visit the Borough. The Council is ambitious in its plan and the tracker sets out the progress and the significant next actions for the 137 commitments. Officers are working closely with Lead Members to progress the initiatives that will improve the borough and the services provided.

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Russell O'Keefe	Strategic Director of Corporate Services	10 August 2016		
Alison Alexander	Manging Director	10 August 2016		
Simon Fletcher	Strategic Director Operations and Customer Services	10 August 2016		
Cllr Dudley	Leader of the Council	26 August 2016		
Cllr Gilmore	Deputy Lead Member for Manifesto Delivery	26 August 2016		
External				

REPORT HISTORY

Decision type:	Urgency item?
For information	No

Full name of report author	Job title	Full contact no:
Anna Trott	Strategy and Performance Manager	01628 796264